



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

**Superintendent**  
Ken Noah

**Union High School District**

**THURSDAY, APRIL 5, 2012  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, APRIL 5, 2012  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 Issues)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (1 case)

**REGULAR MEETING / OPEN SESSION ..... **6:30 PM****

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT  
\* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MARCH 15, 2012  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of the March 15<sup>th</sup> Board Meeting, as shown in the attached supplement(s).

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. SCHOOL UPDATE, EARL WARREN MIDDLE SCHOOL .....MARY ANNE NUSKIN, PRINCIPAL

**CONSENT AGENDA ITEMS ..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as shown in the attached supplement(s).
- B. FIELD TRIP REQUESTS  
Accept the Field Trips, as shown in the attached supplement(s).

## 12. HUMAN RESOURCES

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Alliant International University for student teachers and intern school psychologists, during the period July 2, 2012 through July 1, 2017.

## 13. EDUCATIONAL SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS

(None submitted)

## 14. PUPIL SERVICES

### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

(None submitted)

### B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None submitted)

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Diverse Network Associates, Inc. dba Catapult K12, to provide website design, active directory integration, website hosting, CMS software, content migration, and other services at the unit prices outlined in the attachment, commencing upon receipt of a district approved scope of work, project estimate, and schedule and the issuance of a district purchase order, to be expended from the Fund to which the project is charged.
2. Roesling Nakamura Terada Architects, Inc., to provide design, contract document preparation, and construction administration support for the Replace Roofing at Northwest Portion of Building B at Torrey Pines High School project, during the period April 6, 2012 until final job walk and project closeout, for an amount not to exceed \$23,000.00 plus reimbursable expenses, to be expended from Torrey Pines High School Lease Revenue Bonds 2012A.
3. Google, Inc., to provide Chrome OS for Enterprise Licensing as part of the purchase of Google Chromebook netbook computer systems, to be expended from the fund to which the purchase is charged.
4. Advanced Toolware, LLC dba Tools4ever, to provide Self Service Reset Password Management (SSRPM) software and Basic Maintenance Support, during the period April 6, 2012 until the Basic Maintenance Support is terminated, for a onetime fee of \$10,730.00 for the software and an annual fee of \$2,146.00 for the Basic Maintenance Support, to be expended from the General Fund 03-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Sol Transportation, Inc., for Special Education Transportation Services B2012-12 when the District is not able to provide such transportation through its own resources, during the period April 13, 2012 through April 12, 2013, with options to renew four additional one year periods, at the unit prices listed on the attachment, to be expended from the General Fund/Restricted 06-00.

D. REJECTION OF PROPOSALS AND AUTHORIZATION TO ENTER INTO DIRECT CONTRACT NEGOTIATIONS

Reject all proposals received for Mental Health Services B2012-10 due to inadequate information to truly differentiate the quality of services and the likely programs, as well as to solicit a greater selection and lower overall costs, and authorize staff to enter into direct negotiations, as recommended by the San Diego County Office of Education and the North Coastal Consortium for Special Education, with the providers of said services.

E. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (none submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- |                        |  |
|------------------------|--|
| _____Joyce Dalessandro | _____Amanda Godfrey, San Dieguito Academy        |
| _____Barbara Groth     | _____Eddie Gelman, Torrey Pines High School      |
| _____Beth Hergesheimer | _____McKenzie Kastl, La Costa Canyon High School |
| _____Amy Herman        | _____Skylar Christensen, Sunset High School      |
| _____John Salazar      | _____Jon Zhang, Canyon Crest Academy             |

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 – 17)**

16. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2012-2013

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2012-2013, as shown in the attached supplement(s).

17. APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS, (SARC), 2010-11

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the School Accountability Report Cards, (SARC), as shown in the attached supplement(s).

**INFORMATION ITEMS..... (ITEMS 18 - 26)**

18. BOARD POLICY REVISION PROPOSAL, BOARD BYLAW #9270, "CONFLICT OF INTEREST CODE"

This item is being presented for first read and will be resubmitted for board action on May 3, 2012.

19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

20. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

21. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

22. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

23. FUTURE AGENDA ITEMS

24. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*  
(2 Issues)
- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline matters (1 case)

25. REPORT FROM CLOSED SESSION (AS NECESSARY)

26. MEETING ADJOURNED

*The next regularly scheduled Board Meeting will be held on [Thursday, May 3, 2012, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

Board of Trustees  
Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

Superintendent  
Ken Noah



**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**MARCH 15, 2012**

**THURSDAY, MARCH 15, 2012**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION ..... (ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 issues)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (1 case)

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

STUDENT BOARD REPRESENTATIVES

Amanda Godfrey, San Dieguito Academy  
Eddie Gelman, Torrey Pines High School  
Skylar Christensen, Sunset  
Jon Zhang, Canyon Crest Academy

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business Services  
Terry King, Associate Superintendent, Human Resources  
Rick Schmitt, Associate Superintendent, Educational Services  
Delores Perley, Director, Finance  
Laurie Francis, Principal, Carmel Valley Middle School  
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:34 PM by President Dalessandro.
4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
Skylar Christensen led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The board met in closed session; no reportable action taken.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MARCH 1, 2012.  
It was moved by Ms. Hergesheimer, seconded by Ms. Herman, to approve the Minutes of the March 1<sup>st</sup> meeting as presented. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES ..... STUDENT BOARD REPRESENTATIVES  
Student Board Representatives gave updates on events and activities at their schools.

- 8. BOARD UPDATES ..... (ITEM 8)

All board members attended a district office mandatory 2-hour training session on Ethics and Form 700 Conflict of Interest filing and disclosure procedures.

Ms. Joyce Dalessandro had nothing further to report.

Ms. Barbara Groth attended the Achievement Gap Task Force Committee meeting with Mr. Noah at the San Diego County Office of Education.

Ms. Beth Hergesheimer gave a report on her visit to Diegueño Middle School; and announced that the Encinitas General Planning Advisory Committee would be holding four more meetings in April.

Ms. Amy Herman reported on her site visit to Torrey Pines High School; participated in San Dieguito Academy’s Cabaret Night; and attended a district Parent Site Representative Council meeting.

Mr. John Salazar (along with Ms. Herman and Superintendent Noah) attended a CSBA Masters in Governance session; the topic was Collective Bargaining.

- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES

Superintendent Noah addressed an online survey provided by the district for parents regarding school bus transportation for students. Results will be shared after the survey is completed. On March 29 Mr. Noah and Mr. Eric Dill will be attending a Schools for Sound Finance Workshop in Sacramento, CA. Mr. Noah also announced the date of the upcoming Sunset High School Spring Open House.

- 10. STUDENT RECOGNITION / SCHOOL UPDATE, CARMEL VALLEY MIDDLE SCHOOL

- A. STUDENT RECOGNITION, “[REFLECTIONS AWARD OF EXCELLENCE](#)” ....PTA NORTH COASTAL COUNCIL

North Coastal Council PTA Representative Judi Strang introduced Victoria Shoushtari, Reflections Program Chair, and Christine Taylor, Council President. She also gave a description of the program, which challenges students to create art inspired by a specific theme. This year over 5,000 entries were submitted by students in San Diego County. Entries were submitted to a local PTA or PTSA in any of six arts areas – dance choreography, film production, literature, musical compositions, photography, and visual arts. Each Award of Excellence recipient receives the following: A \$200 cash award; a silver-plated Reflections medallion; a certificate and letter signed by the National PTA President, and recognition in the annual PTA Reflections online gallery. All entries were then considered for submission to state and national level recognition. The following students, although not present at this meeting, were awarded “Awards of Excellence” as follows:

Visual Arts: Michelle Hao, Amanda Chen; Literature: Eric Wang, Sarah Sek; Music: Nlshanth Krishnan

Students will be recognized at an upcoming awards ceremony.

- B. SCHOOL UPDATE ..... LAURIE FRANCIS, PRINCIPAL

Principal Francis celebrated accomplishments in student achievement, Essential Learning Objectives (ELOs), partnership with Earl Warren Middle School, and school climate. She also addressed school academic support programs such as Reteach, [SOS](#), (*Students Offerings for Success*) AVID, (*Advancement Via Individual Determination*), Before-School Enrichment, Morning-Math Support, Targeted Learning Center (TLC), and tutoring support programs with

students from Canyon Crest Academy and Torrey Pines High School. Principal Francis also credited Adam Camacho for his administrative support.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

It was moved by Eddie Gelman, seconded by Ms. Hergesheimer, that all remaining consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Accept the Field Trips, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None submitted)

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), to be funded by the General Fund 06-00/Special Education, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. San Dieguito Union High School District – Coastal Learning Academy to provide special education instruction/services to Carlsbad Unified School District, Oceanside Unified School District, and San Marcos Unified School District, during the 2011-2012 school year, to be reimbursed \$20,007.50 per student per school year.
2. C.A.R.E.S. - Center for Autism Research, Evaluation & Service, during the period March 1, 2012 through June 30, 2012.
3. Catalyst Therapy, Inc. to provide occupational therapy assessments and therapy, during the period February 2, 2012 through June 30, 2012, at the rates of \$150.00 per hour for therapy and \$750.00 per assessment.

B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 8038144348, in the amount of \$17,256.78
2. Student ID No. 4010660910, in the amount of \$40,595.40



**15. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Mission Linen Supply dba Mission Linen and Uniform Service, to provide work shirts, work pants, work shorts, shop towels, glass towels, laundry bags, and laundry service for the San Dieguito Union High School District Transportation Department, during the period March 16, 2012 through March 15, 2015, for an annual not to exceed amount of \$6,850.00, to be expended from the General Fund/Restricted 06-00.
2. MSDSpro, LLC, to provide software maintenance support for Web Inventory Manager, during the period February 11, 2012 through February 10, 2013, in the amount of \$1,710.00, to be expended from the General Fund 03-00.
3. LDP Associates, Inc., to provide recertification, maintenance, parts, labor, 24x7 tech support, on-site service, and training for the San Dieguito Union High School server room back up power supply equipment and air conditioning systems, beginning when the equipment has been recertified and continuing for one year from that date, in the amount of \$12,700.00, to be expended from the General Fund 03-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**C. AWARD/RATIFICATION OF CONTRACTS**

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. The Brickman Group, LTD., LLC, to provide parking lot landscape improvements project B2012-11 at La Costa Canyon High School, in an amount not to exceed \$69,598.00, to be expended through 2010A Lease Revenue Bonds (QSCB).

**D. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**E. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 19)**

**16. ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH URGENCY**

**A. PUBLIC HEARING –** Hearing opened for public comments; none presented; hearing closed.

**B. ADOPTION OF RESOLUTION WITH URGENCY**

It was moved by Ms. Herman, seconded by Ms. Hergesheimer, to adopt the resolution levying fees on development projects, with urgency (30-day maximum), as presented. Motion unanimously carried.

**17. APPROVAL OF BOARD POLICY REVISION, #4341.1, ATTACHMENT A, "MANAGEMENT SALARY SCHEDULE"**

It was moved by Ms. Groth, seconded by Ms. Herman, to approve reBarbision of BP #4341.1, Attachment A, "Management Salary Schedule", as presented. Motion unanimously carried.

**18. APPROVAL OF LOCAL EDUCATION AGENCY PLAN (LEAP)**

Approval of the Local Education Agency Plan (LEAP), from July 1, 2011 through June 30, 2016, in accordance with guidelines for implementation of federal and state-funded categorical programs.

It was moved by Ms. Groth, seconded by Ms. Herman, to approve the LEAP Plan, as presented. Motion unanimously carried.

19. APPROVAL OF ADDENDUM, TITLE I PROGRAM IMPROVEMENT (PI), YEAR 2

Approval of Title I Addendum describing the SDUHSD vision for student achievement, and the challenges and needs related to the English Learner, Socioeconomically Disadvantaged and Students with Disabilities subgroups because they represent the only subgroups that failed to achieve AYP for the last two years.

It was moved by Ms. Groth, seconded by Ms. Herman, to approve the Title I Addendum as presented. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 20 - 27)**

20. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill provided the Board with a summary of budget talking points that addressing Basic Aid, Weighted Student Formula, Transportation, and Tax Initiatives (attached). Mr. Dill also gave an update on the Torrey Pines High School field turf project.

21. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King announced the 2012 Certificated and Classified Employees of the Year. She also announced that Diane Doss was selected as District Employee of the Year. (See attached lists). The District teacher of the year will be selected on March 21<sup>st</sup>.

22. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an update on a parent meeting addressing concerns presented by four members of the public at the last board meeting; he reported that Mr. Manuel Zapata and Mr. Schmitt met with the parents and offered guidance.

23. PUBLIC COMMENTS - None presented.

24. FUTURE AGENDA ITEMS - None discussed.

25. ADJOURNMENT TO CLOSED SESSION – Not required.

26. CLOSED SESSION – Nothing further to report out of closed session.

27. ADJOURNMENT OF MEETING - Meeting adjourned at 7:22 PM.

\_\_\_\_\_  
Amy Herman, Board Clerk

\_\_\_\_ / \_\_\_\_ / 2012  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_ / \_\_\_\_ / 2012  
Date

**Budget Message Talking Points  
SDUHSD, Business Services  
March 13, 2012**

- We are entering another volatile year for school funding
- Economy is showing signs of improving, but recovery is very slow
- The proposed budget released by the Governor relies on new taxes approved by the voters and a majority of legislators approving a radical restructuring of the way schools are funded
- The impact of the Governor's proposal:
  - No funded COLA for any school district
  - No restoration of funding cuts
  - Flat funding
  - \$8-10 billion in deferrals
  - More threats of mid-year cuts--up to \$370/ADA
- The Governor's budget relies on his tax initiative making the ballot and the people supporting it
  - If the tax initiative fails or does not make the ballot, automatic trigger cuts would be imposed
  - Schools once again take a disproportionate hit
  - If the tax initiative is successful, the new taxes are spread out across the entire state general fund, if the initiative fails, then 90% of the state's trigger cuts will be to K-14 education.
- The one thing we do know is that total spending per student in California trails the rest of the nation with no turnaround in sight

**Basic Aid**

- We became a Basic Aid district only due to the cuts to state education funding
- While Basic Aid has provided a bit of a safety net, we are not immune to the state's problems
- We have lost most of our categorical funding
- Basic Aid districts pay back to the state a "fair share contribution" that recognizes the amount of state aid lost by revenue limit districts
- When state aid is cut (as is proposed in the mid-year trigger cuts), the Fair Share Contribution is increased
- As our property tax grows, so does our Fair Share Contribution, so we earn a dollar then we pay a dollar to the state.
- This is holding back any gains we make as our property tax revenue recovers

**Weighted Student Formula**

- A major component of the Governor's proposed budget is a radical restructuring of how schools are funded.
- The current revenue limit and categorical funding model is phased out over six years

- A new model is phased in
  - Each school district is entitled to a base grant of \$4,920 per student
  - A supplemental grant of \$1,820 is awarded based on a district's enrollment of English Learners and students participating in Free & Reduced Lunch.
- While some districts with high EL and FRL enrollment will see increases in funding as this model is phased in, this district will not
- San Dieguito would be ineligible for any state funding because the Base Grant + Supplemental Grant entitlement will only be \$5,150 per ADA in 2017-18. This is far less than the combined Property Tax + remaining Categorical Funding of \$7,019 per ADA we have now. (2011/12 prop tax per ada is \$6,466)
- The idea of a weighted student formula is a good one--but only if it is phased in with additional funding and no district loses.
  - This proposal is a redistribution of existing funds which creates winners and losers across the state.
  - Instead of first determining an adequate level of base funding for students and adding to it a supplemental amount for disadvantaged students, then calculating how much new money would be needed, the administration's proposal "rolled out in precisely the reverse order" [Rob Blattner].
    - First it determined the available funding, then it deducted the supplemental funding needed for targeted students.
    - What was left was a base funding amount far less than any reasonable estimation of what a base funding amount should be.
  - The proposal is one-size-fits-all and does not account for the cost differences in educating high school students vs elementary
- Redistribution of an already low funding level will not bring the desired results of improving student achievement across the state

#### **Transportation**

- The future of home-to-school transportation funding is uncertain
- Half the funding was cut as part of the 2011-12 trigger cuts that were implemented this year when state revenue fell short of projections
- The funding was then restored for this year
- The Governor then proposed eliminating all state transportation funding
- Transportation funding was then restored in a budget bill for 2012-13 only, and the funding was made flexible for any purpose; after 2012-13, transportation funding is eliminated and rolled into the Weighted Student Formula funding (which we won't get)
- While we hope the state will continue to provide dedicated funding for home-to-school transportation, we must prepare for the possibility that the funding will be eliminated either next year or the year after

#### **Tax Initiatives**

- As mentioned earlier, the Governor's budget proposal rests on the hope that his proposed temporary increases in income tax on the wealthiest Californians and sales tax for all residents will make the ballot in November and pass
- The Governor and the California Federation of Teachers have now joined forces to modify their competing initiatives. There are now only two potential tax measures heading for the ballot.

- The revised initiative would increase the state sales tax rate by 0.25%, rather than the original 0.5% proposed by Brown.
- The personal income tax increases in the Governor's proposal would be retained, though the two highest brackets would see an additional 1% increase.
- The sales tax increase expires in 2016, the personal income tax increase would expire in 2019.
- The new Brown/CFT measure must go through the qualifying process and then collect more than a million signatures by May.
- The proponents of each of the two measures are jockeying for position and making the case that their proposal has the best chance of winning and provide the best outcome for schools
- Molly Munger, the backer of the other remaining tax initiative, and the Governor have not shown any indication they will back down if more than one initiative qualifies for the ballot; polling has been mixed; we don't know what the political landscape will look like in November and how more than one tax increase on the ballot will be received by voters

#### **Conclusion**

- We recognized this economic crisis early and have taken a deliberate, measured approach to preserve programs and maintain performance:
  - Cutting expenses where we can
  - Spending down our reserves
  - Use of stimulus funding--now depleted
- With an outlook of flat funding, dwindling reserves and increased costs due to step & column movement and benefits cost increases, we must still look to cut costs wherever we can
- The potential loss of state transportation funding would have a major effect on our middle school busing operation
- We are committed to providing a world-class education, but we can only do that if we remain fiscally solvent



S.D.U.H.S.D.  
TEACHERS OF THE YEAR  
2012

<i>Tanner Kortman</i>	<i>CCA</i>
<i>Jeanne Cunningham</i>	<i>CV</i>
<i>Christina Collins</i>	<i>DNO</i>
<i>Steven Ruecker</i>	<i>EW</i>
<i>Cindy Schildhouse</i>	<i>LCC</i>
<i>Renee Sowers</i>	<i>OC</i>
<i>Ronette Youmans</i>	<i>SDA</i>
<i>Dawn Heizer</i>	<i>SUNSET</i>
<i>Anastasia Kokkinis</i>	<i>TP</i>

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## Congratulations to these Outstanding 2012 Classified Employees of the Year

*"For Outstanding Service  
Significantly Contributing to the Functioning  
of the School District"*

Adult Education	Julie Nohre, Secretary
Canyon Crest Academy	Tony Stadler, Secretary
Carmel Valley	LeeAnn Howe, Secretary and Judy Robertson, Secretary
Diegueño	Vetha Pierce, Administrative Assistant
District Office	Lourdes Hernandez, Accounting Technician
Earl Warren	Martha Hutchinson, Administrative Assistant
Facilities Department	David Graciano, Skilled Maintenance Worker
La Costa Canyon	Nancy Wease, Secretary
Nutrition Services	Linda Barber, Nutrition Svcs. Production Asst. Kayoko Tsubota, Nutrition Svcs. Asst. I
Oak Crest	Debbie Davidson, Lead Library Media Tech.
San Dieguito Academy	Diane Caron, Secretary
Sunset	*Diane Doss, Campus Supervisor
Torrey Pines	Richard Burton, Campus Supervisor
Transportation	Marrienne Gallacher, Administrative Secretary

\*Diane Doss has been selected as the District's nominee for consideration as San Diego County's Classified Employee of the Year

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 26, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

### FUNDING SOURCE:

Not applicable

KN/bb



**GIFTS AND DONATIONS**  
**SDUHSD BOARD MEETING**  
**April 5, 2012**

Item #	Donation	Description	Donor	Department	School Site
1	\$12.00	Misc Donations	Kevin Duck	Various	DO
2	\$20.00	Math Copy Account Donation	Anonymous	Math	DNO
3	\$2,375.64	Misc Donations	San Dieguito Academy Foundation	Various	SDA
4	\$400.00	Art Supplies	Oak Crest Parent Foundation	Art	OCMS
5	\$2,650.00	Recoat Gym Floor	Torrey Pines High School Foundation	PE	TPHS
6	\$599.70	Misc Donations	Johnson & Johnson - TRUiST	Various	CCA
7	\$2,000.00	Misc Donations	Human International Academy	Various	SDA
8	\$200.00	Misc Donations	Corey Bess	Various	DNO
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
	<b>\$ 8,257.34</b>	<b>Monetary Donations</b>			
		<b>*Value of Donated Items</b>			
	<b>\$ 8,257.34</b>	<b>TOTAL VALUE</b>			

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 26, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Rick Schmitt  
Associate Superintendent/Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF FIELD  
TRIP REQUESTS

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### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the field trips, as shown on the attached supplement.

### FUNDING SOURCE:

As listed on the attached supplement.

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**April 5, 2012**

Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
05/11/12 - 05/12/12	Dubel	Margaret	LCC Speech & Debate	1	1	National Individual Events Tournament of Champions	Union City	CA	1	\$100 (Parent Donations)
10/26/12 - 10/27/12	McDougall	Pat	LCC Girls Volleyball	14	2	Volleyball Tournament	Santa Barbara	CA	1	\$4,000 (Parent Donations)
09/13/12 - 09/15/12	McDougall	Pat	LCC Girls Volleyball	14	2	Volleyball Tournament	Las Vegas	NV	1	\$5,000 (Parent Donations)
05/25/12 - 05/27/12	Norris	Oly	SDA ROP Business Management Class	4	2	SAGE Competition	Berkeley	CA	1	SAGE Grant
04/27/12 - 4/29/12	Dubel	Margaret	LCC Speech & Debate	2	1	Debate Tournament of Champions	Lexington	KY	2	\$150 (Parent Donations)
4/14/12	Corman	Andrew	TPHS Science	18	18	Science Olympiad	Anaheim	CA	0	\$150 (Parent Donations)
8/6/12 - 8/8/12	Keillor	Rod	SDA ASB	40	8	ASB Leadership Retreat	Cathedral City	CA	0	\$4,000 (Parent Donations)
4/21/12 - 4/22/12	Barry	Melissa	SDA Speech & Debate	10	2	Speech Debate at CSU Fullerton	Fullerton	CA	0	(Parent Donations)
4/6/12	Dreschel	Scott	CV Music	54	5	Music Education Enrichment Workshop, Disneyland Resort	Anaheim	CA	1	(Music Boosters / Parent Donaitons)
4/25/12 - 4/28/12	Meigs	Anne	TPHS Boys Tennis	4	2	CIF Tennis Tournament	Ojai	CA	2	\$1,000 (Parent Foundation / Donations)

\* Dollar amounts are listed only when District/site funds are being spent.  
Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 26, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Orna Edwards**, 67% Temporary Teacher (P.E./dance) at Canyon Crest Academy for the remainder of the 2011-12 school year, effective 4/04/12 through 6/15/12.
2. **Kristen Huy**, 100% Temporary Teacher (mathematics) at San Dieguito Academy for the remainder of the 2011-12 school year, effective 3/29/12 through 6/15/12.
3. **Brett McCarty**, 40% Temporary Teacher (music) at Earl Warren for the 2012-13 school year, effective 8/21/12 through 6/14/13.

#### Change In Assignment

1. **Kelly Dunn**, Temporary Teacher (Special Ed – Mild/Moderate) at Carmel Valley Middle School, change in assignment from 20% to 40% for the remainder of the 2011-12 school year, effective 3/22/12 through 6/15/12.
2. **Kim Walsh**, Temporary Teacher (English) at Canyon Crest Academy, change in assignment from 33% to 67% for the remainder of the 2011-12 school year, effective 4/04/12 through 6/15/12.

#### Leave of Absence

1. **Angelina Allen**, Teacher (English) at Torrey Pines, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
2. **Michelle Anderson**, Teacher (mathematics) at La Costa Canyon, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
3. **Jodi Astorino**, Teacher (mathematics) at Carmel Valley, 40% Unpaid Leave of Absence (60% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
4. **Tamara Austin**, Teacher (English) at Earl Warren, 40% Unpaid Leave of Absence (60% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
5. **Tabitha Barry**, Teacher (social science) at Diegueno, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
6. **Janet Berend**, Teacher (English) at La Costa Canyon, 40% Unpaid Leave of Absence (60% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
7. **L. Marie Black**, Teacher (English) at Torrey Pines, 60% Unpaid Leave of Absence (40% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
8. **Anne Briscoe**, Teacher (science) at San Dieguito Academy, 100% Unpaid Leave of Absence (2<sup>nd</sup> Year) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
9. **Dianne Brown**, Teacher (English/ESL) at Torrey Pines, 60% Unpaid Leave of Absence (40% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
10. **Abigail Brown-McLellan**, Teacher (mathematics) at Torrey Pines, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.

11. **Kim Bullock**, Teacher (English) at Carmel Valley, 20% Unpaid Leave (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
12. **Lisa Caston**, Teacher (English) at Canyon Crest Academy, 33% Unpaid Leave of Absence (67% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
13. **Ann Cerny**, Teacher (social science/English) at Earl Warren, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
14. **Zakia Chowdhury**, Teacher (mathematics) at Torrey Pines, 20% Unpaid Leave of Absence (80% assignment) for the 2012-13 school year, effective 8/21/12 through 6/14/13.
15. **Lynn Cusey**, Teacher (home economics) at Canyon Crest Academy, 100% Unpaid Leave of Absence for the 2012-13 school year, effective 8/21/12 through 6/14/13.
16. **Allyson Dexter**, Counselor at Canyon Crest Academy, 100% Unpaid Leave of Absence for the 2012-13 school year, effective 8/21/12 through 6/14/13.
17. **Michael Estrin**, Teacher (mathematics) at Torrey Pines, 20% Unpaid Leave (80% assignment) as part of the District-approved STRS Reduced Workload Program, for the 2012-13 school year (6<sup>th</sup> Year), effective 8/21/12 through 6/14/13.
18. **Luisa Figueroa**, Teacher (Foreign Language: Spanish) at Torrey Pines, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Program, for the 2012-13 school year (1<sup>st</sup> Year), effective 8/21/12 through 6/14/13.
19. **Jamie Ritchie**, Teacher (English) at La Costa Canyon, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Program, for the 2012-13 school year (1<sup>st</sup> Year), effective 8/21/12 through 6/14/13.
20. **Barbara Swovelin**, Teacher (English) at Torrey Pines, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Program, for the 2012-13 school year (2<sup>nd</sup> Year), effective 8/21/12 through 6/14/13.
21. **Tracy Yates**, Teacher (English/dance) at Canyon Crest Academy, 100% Unpaid Leave of Absence for the remainder of the 2011-12 school year, effective 4/04/12 through 6/15/12.

### **Resignation**

1. **Janice Blackwell**, Teacher (mathematics) at Torrey Pines, resignation for retirement purposes, effective 6/16/12.
2. **Brooks Park**, Teacher (physics) at La Costa Canyon, resignation from employment, effective 6/15/12.

## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Chesus, Juan**, Nutrition Services Assistant Transporter, Canyon Crest Academy, SR27, 48.75% FTE, effective 3/12/12
2. **Cirio, Jenna**, Human Resources Technician, District Office, SR42, 100% FTE, effective 3/16/12
3. **Heller, Alexandra**, Instructional Assistant SpEd SR34, 37.5% FTE, effective 3/19/12
4. **Hovsepian, Courtney**, School Bus Attendant, SR29, 50% FTE, effective 3/20/12
5. **McKeon, Robert**, Campus Supervisor-Middle School, SR29, 50% FTE, effective 3/19/12
6. **Navarro dePerez, Enriqueta**, School Bus Attendant, SR29, 50% FTE, effective 3/21/12

#### Change in Assignment

1. **Caldes, Lijljana**, from Nutrition Services Assistant I, SR25, 37.5% FTE to Nutrition Services Assistant II, SR27, 48.75% FTE, Torrey Pines HS, effective 3/13/12
2. **Carrino, Kathy**, from Nutrition Services Assistant I, SR25, 37.5% FTE to Nutrition Services Assistant II, SR27, 48.75% FTE, Torrey Pines HS, effective 3/12/12
3. **Cervantes, Adan**, from Instructional Assistant SpEd SH, SR36, 48.75% FTE to Instructional Assistant SpEd SH, SR36, 75% FTE, Carmel Valley MS, effective 03/19/12
4. **Garcia, Zoila**, from Nutrition Services Assistant Transporter, SR27, 48.75% FTE to School Bus Attendant, SR29, 50% FTE, effective 03/22/12
5. **Lencioni, Teresita**, from Nutrition Services Assistant I, SR25, 100% FTE to Nutrition Services Assistant I, SR25, 51.25% and Nutrition Services Assistant III, SR29, 48.75% FTE, Canyon Crest Academy, effective 03/12/12
6. **Robinson, Jeri**, from Nutrition Services Assistant II, SR27, 48.75% FTE to Nutrition Services Assistant III, SR29, 48.75% FTE, Canyon Crest Academy, effective 3/13/12

#### Resignation

1. **Bobier, Margaret**, Accounting Assistant, District Office, resignation for purposes of retirement, effective 5/30/12

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/ HUMAN  
RESOURCES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract in an amount not to exceed \$0.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.



**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT**

**Date: 04-05-12**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/02/12 – 07/01/17	Alliant International University	For student teachers and intern school psychologists.	N/A	N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached report.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 04-05-12**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
N/A	Diverse Network Associates, Inc. dba Catapult K12	Provide website design, active directory integration, website hosting, CMS software, content migration, and other services	Fund to which the project is charged	Unit prices outlined in the attachment
04/06/12 – until final job walk & project closeout	Roesling Nakamura Terada Architects, Inc.	Provide design, contract document preparation, and construction administration support for the Replace Roofing at Northwest Portion of Building B at Torrey Pines High School project	Torrey Pines High School Lease Revenue Bonds 2012A	\$23,000.00
N/A	Google, Inc.	Provide Chrome OS for Enterprise Licensing as part of the purchase of Google Chromebook netbook computer systems	Fund to which the purchase is charged	N/A
04/06/12 – until terminated	Advanced Toolware, LLC dba Tools4ever	Provide Self Service Reset Password Management (SSRPM) software and Basic Maintenance Support	General Fund 03-00	Onetime fee of \$10,730.00 Annual fee of \$2,146.00

## Attachment A



Diverse Network Associates, Inc.  
2 Governors Ln. Suite B, Chico, CA 95926

### Catapult K12 Fees

#### CatapultK12 Setup Fees

- 14.1 Standard Design Package - \$499
- 14.2 Premiere Design Package - \$799
- 14.3 Custom Design Package - \$3,999
- 14.5 Staff Directory - \$99 setup / \$99 data insert

#### Add Ons

- 14.6 Constant Contact Newsletter - \$199
- 14.7 Low Cost Intranet - \$999
- 14.9 Active Directory Integration - \$499
- 14.10 Flash Animation - \$499
- 14.11 Site Search - \$99

#### Training Services

- 14.12 Catapult CMS Training – One-on-One Phone - \$59
- 14.14 Catapult CMS Training – Group WebEx - \$99
- 14.14 Catapult CMS Training – One-on-One In Person - \$99
- 14.15 Catapult CMS Training – Small Group In Person - \$299
- 14.16 Catapult CMS Training – Small Group In Person - \$499

#### Content Services

- 14.17 Content Development - \$39
- 14.18 Data Migration - \$39

#### Logo Services

- 14.19 Text Logo - \$0
- 14.20 Basic Logo Design - \$299
- 14.21 Custom Logo Design – Bronze - \$799
- 14.22 Custom Logo Design – Silver - \$999
- 14.23 Custom Logo Design – Gold - \$1299

#### Stationary Design

- 14.24 Business Card - \$299
- 14.25 Letterhead & Envelope - \$299
- 14.26 Business Card, Letterhead & Envelope - \$599

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** AWARD/RATIFICATION OF CONTRACT

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### EXECUTIVE SUMMARY

Education Code 39802 requires that whenever an expenditure for transportation services is to exceed \$10,000.00 that the district secure bids pursuant to sections 20111 and 20112 of Public Contract Code. Education Code 39802 specifies that a governing board may let the contract for the service to other than the lowest bidder. In anticipation of the need for a special education transportation services contract when the district is not able to provide such transportation through its own resources, staff issued request for proposals Special Education Transportation Services B2012-12 on March 6, 2012. On March 20, 2012 staff received and reviewed two proposals. One proposal, Care-A-Van, was not compliant with the district specifications. The second proposal was reviewed by District staff for compliance and was determined to be responsive and responsible. A bid recap is attached.

### RECOMMENDATION:

Award a contract for Special Education Transportation Services B2012-12 when the district is not able to provide such transportation through its own resources to Sol Transportation, Inc., during the period April 13, 2012 through April 12, 2013, with options to renew four additional one year periods, at the unit prices listed in the attachment, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

### FUNDING SOURCE:

General Fund/Restricted 06-00

**B2012-12 Special Education Transportation Services  
BID RECAP**

**Sol Transportation, Inc.**

**Pricing Formula per Trip (one-way)**

Minimum One Way Trip (To include up to 15 miles)	\$68.00
Charge per additional student one way (To include up to 15 miles)	\$0.00
Per Additional Mile Fee	\$2.50
Wheelchair Fee	\$25.00
Additional Equipment Fee*	\$5.00
Aides (per hour)**	\$24.00

\* Per carseat, security belt, or any additional equipment

\*\* Minimum 3 Hours Per Trip

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** REJECTION OF PROPOSALS

-----

### EXECUTIVE SUMMARY

On June 30, 2011 Governor Jerry Brown signed trailer bill legislation that changes code sections which previously gave Department of Mental Health responsibility for providing services to special education students. These code sections were rendered inoperable on July 1, 2011 and repealed on January 1, 2012. The effect of repealing these codes is that school districts are now required to implement the provisions of the Individuals with Disabilities Act 2004. As a result, on February 14, 2012 staff issued request for proposals for Mental Health Services B2012-10. On March 6, 2012 two proposals were received. Staff have reviewed the two proposals and determined that there was inadequate information provided to truly differentiate the quality of services and the likely programs. Furthermore, the San Diego County Office of Education and the North Coastal Consortium for Special Education have advised the district that we may solicit a greater selection and negotiate directly with providers, which should provide the district with a wider range of services and lower overall costs.

### RECOMMENDATION:

Reject all proposals received for Mental Health Services B2012-10 due to inadequate information to truly differentiate the quality of services and the likely programs, as well as to solicit a greater selection and lower overall cost, and authorize staff to enter into direct negotiations, as recommended by the San Diego County Office of Education and North Coastal Consortium for Special Education, with the providers of said services.

### FUNDING SOURCE:

N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Eric R. Dill  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Membership Listings (none to report)

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, and b) Membership Listings (none to report)

### FUNDING SOURCE:

Not applicable

js  
Attachments



## PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 03/06/12 THRU 03/26/12

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
222058	03/06/12	11	DISCOUNT SCHOOL SUPP	009	MATERIALS AND SUPPLI	\$125.50
222059	03/06/12	03	AMAZON.COM	010	OFFICE SUPPLIES	\$495.43
222060	03/06/12	03	PROCURETECH	035	COMPUTER SUPPLIES	\$900.78
222061	03/06/12	03	ACCUVANT, INC.	035	COMPUTER SUPPLIES	\$7,519.60
222062	03/06/12	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$188.25
222063	03/07/12	03	SOUTHWEST SCHOOL/OFF	010	MATERIALS AND SUPPLI	\$55.43
222064	03/07/12	03	CITRIX ONLINE, LLC	035	COMPUTER LICENSING	\$660.00
222065	03/07/12	03	PREMIER AGENDAS INC	008	MATERIALS AND SUPPLI	\$2,909.25
222066	03/07/12	03	COMM USA INC	008	MATERIALS AND SUPPLI	\$2,144.23
222067	03/07/12	21-09	COMM USA INC	008	MATERIALS AND SUPPLI	\$1,206.80
222068	03/07/12	03	FULL COMPASS	014	MATERIALS AND SUPPLI	\$157.97
222069	03/08/12	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$51.71
222070	03/08/12	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$404.75
222071	03/08/12	03	BLACKBOARD INC	035	COMPUTER LICENSING	\$17,300.00
222072	03/08/12	03	OFFICE DEPOT	030	PRINTING	\$144.87
222073	03/08/12	03	SUPPLY MASTER INC	013	MATERIALS AND SUPPLI	\$58.19
222074	03/09/12	03	DATA MANAGEMENT INC	008	MATERIALS AND SUPPLI	\$178.78
222075	03/09/12	03	SCHOOL SERVICE INC	008	MATERIALS AND SUPPLI	\$91.01
222076	03/09/12	03	STAPLES ADVANTAGE	010	AERIES SUPPLIES	\$1,300.00
222077	03/09/12	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$134.30
222078	03/09/12	03	B&H PHOTO-VIDEO-PRO	013	MATERIALS AND SUPPLI	\$147.73
222079	03/09/12	03	SUPPLY MASTER INC	012	MATERIALS AND SUPPLI	\$103.44
222080	03/09/12	06	OAK GROVE INSTITUTE	030	ROOM & BOARD	\$64,636.08
222081	03/09/12	03	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$1,215.55
222082	03/09/12	06	WINSTON SCHOOL OF SA	030	OTHER CONTR-N.P.S.	\$17,433.90
222083	03/12/12	06	SAN DIEGO CENTER FOR	030	SUB/ROOM & BOARD	\$218,315.00
222084	03/13/12	13	ECONOMY RESTAURANT S	031	NON CAPITALIZED EQUI	\$1,018.98
222085	03/13/12	06	FAMILY LIFE CENTER	030	ROOM & BOARD	\$67,412.52
222086	03/13/12	06	DEVEREUX TEXAS TREAT	030	ROOM & BOARD	\$90,214.32
222087	03/13/12	06	DEVEREUX TEXAS TREAT	030	ROOM & BOARD	\$59,024.24
222088	03/13/12	03	I S U INS SERVICES O	037	OTHER INSURANCE	\$350.00
222089	03/13/12	03	SAN DIEGO ZOOLOGICAL	013	FEES - ADMISSIONS, T	\$175.00
222090	03/13/12	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$100.00
222091	03/13/12	03	NORTH COUNTY TIMES	030	ADVERTISING	\$223.04
222092	03/13/12	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$280.11
222093	03/13/12	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$337.82
222094	03/13/12	13	NIKA WATER COMPANY L	031	PURCHASES FOOD	\$2,000.00
222095	03/13/12	03	SPECIALTY STORE SERV	004	MATERIALS AND SUPPLI	\$385.65
222096	03/13/12	11	DAN LEVINE PRODUCTIO	009	OTHER SERV.& OPER.EX	\$68.90
222097	03/13/12	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$50.61
222098	03/13/12	03	NASCO MODESTO	012	MATERIALS AND SUPPLI	\$16.28
222100	03/13/12	03	WAXIE SANITARY SUPPL	013	MATERIALS AND SUPPLI	\$116.27
222101	03/13/12	03	WEST COAST TECHNOLOG	035	REPAIRS BY VENDORS	\$5,995.00
222103	03/13/12	03	CHEVRON ENERGY SOLUT	036	DATA PROCESSING CONT	\$61,479.00
222104	03/13/12	06	NORTH COUNTY TIMES	028	ADVERTISING	\$157.44
222105	03/13/12	03	SUPPLY MASTER INC	023	MATERIALS AND SUPPLI	\$212.70
222106	03/14/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$1,081.11
222107	03/14/12	03	ASCENDTECH, INC.	035	COMPUTER SUPPLIES	\$110.25
222108	03/14/12	03	DEPT OF TOXIC SUBSTA	037	FEES - ADMISSIONS, T	\$60.00
222109	03/14/12	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$33.39
222110	03/14/12	06	FULSTON, JENNIFER &/	030	OTHER SERV.& OPER.EX	\$1,500.00
222111	03/14/12	06	MISSION FEDERAL CRED	005	MATERIALS AND SUPPLI	\$613.64
222112	03/14/12	03	PATHWAY COMMUNICATIO	005	NON-CAPITALIZED TECH	\$6,841.26
222113	03/14/12	03	STAPLES ADVANTAGE	030	PRINTING	\$29.69
222114	03/14/12	03	FEDEX OFFICE	010	PRINTING	\$3,227.11

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 03/06/12 THRU 03/26/12

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
222115	03/14/12	03	FEDEX OFFICE	010	PRINTING	\$874.07
222116	03/14/12	03	NAPA AUTO PARTS	013	MATERIALS AND SUPPLI	\$1,100.00
222117	03/14/12	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$203.09
222119	03/14/12	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$76.57
222120	03/14/12	03	SUPPLY MASTER INC	005	MATERIALS AND SUPPLI	\$232.74
222121	03/14/12	03	SCANTRON CORPORATION	013	MATERIALS AND SUPPLI	\$149.77
222122	03/15/12	03	SCANTRON CORPORATION	013	MATERIALS AND SUPPLI	\$590.51
222123	03/15/12	03	SOUTHWEST SCHOOL/OFF	013	MATERIALS AND SUPPLI	\$126.48
222125	03/15/12	03	SMART AND FINAL CORP	008	MATERIALS AND SUPPLI	\$50.77
222126	03/15/12	06	STUDY ISLAND	024	COMPUTER LICENSING	\$5,536.50
222127	03/15/12	03	SCANTRON CORPORATION	005	MATERIALS AND SUPPLI	\$625.05
222128	03/15/12	06	ONE STOP TONER AND I	003	MATERIALS AND SUPPLI	\$75.41
222129	03/15/12	03	OFFICE DEPOT	004	MATERIALS AND SUPPLI	\$35.90
222130	03/15/12	03	SCHOOL SPECIALTY, IN	004	MATERIALS AND SUPPLI	\$56.59
222131	03/15/12	06	G S T INC	030	MATERIALS AND SUPPLI	\$273.00
222132	03/15/12	03	SUPPLY MASTER INC	010	MATERIALS AND SUPPLI	\$294.16
222133	03/16/12	03	AMAZON.COM	030	MATERIALS AND SUPPLI	\$258.38
222134	03/16/12	03	LCD PRESENTATION SYS	014	MATERIALS AND SUPPLI	\$1,180.00
222135	03/16/12	03	LCD PRESENTATION SYS	035	REPAIRS BY VENDORS	\$500.00
222136	03/19/12	03	FREDRICKS ELECTRIC I	035	NON-CAPITALIZED IMPR	\$2,999.00
222137	03/19/12	03	JONES SCHOOL SUPPLY	005	MATERIALS AND SUPPLI	\$2,762.38
222138	03/22/12	06	SAN DIEGO RESTAURANT	033	MATERIALS AND SUPPLI	\$140.02
222139	03/19/12	03	SOUTHWEST SCHOOL/OFF	012	MATERIALS AND SUPPLI	\$15.45
222140	03/19/12	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$51.59
222141	03/20/12	03/06	FREDRICKS ELECTRIC I	035	NON-CAPITALIZED IMPR	\$20,937.05
222142	03/20/12	06	MISSION LINEN SUPPLY	028	OTHER SERV.& OPER.EX	\$2,000.00
222143	03/20/12	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$109.84
222144	03/20/12	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$199.80
222145	03/20/12	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$207.67
222146	03/20/12	03	LDP & ASSOCIATES, IN	035	REPAIRS BY VENDORS	\$12,700.00
222147	03/21/12	03	FREE FORM CLAY & SUP	004	MATERIALS AND SUPPLI	\$399.80
222148	03/21/12	13	AMAZON.COM	031	COMPUTER SUPPLIES	\$58.54
222149	03/21/12	03	STAPLES ADVANTAGE	012	MATERIALS AND SUPPLI	\$59.47
222150	03/21/12	06	A E F C T - AUTISM E	030	OTHER CONTR-N.P.A.	\$900.00
222151	03/21/12	03	TEACHER'S DISCOVERY	003	MATERIALS AND SUPPLI	\$70.49
222152	03/21/12	06	CATALYST THERAPY, IN	030	PROF/CONSULT./OPER E	\$4,000.00
222153	03/21/12	03	B&H PHOTO-VIDEO-PRO	005	MATERIALS AND SUPPLI	\$172.18
222154	03/21/12	11	AUGUSOFT, INC.	009	PROF/CONSULT./OPER E	\$7,000.00
222155	03/21/12	06	AFFORDABLE DRAIN SER	030	REPAIRS BY VENDORS	\$375.00
222156	03/21/12	03	FREDRICKS ELECTRIC I	035	NON-CAPITALIZED IMPR	\$1,348.00
222157	03/21/12	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$34.59
222158	03/21/12	03	OPTIMUM FLOOR CARE	025	CUSTODIAL SUPPLIES	\$1,997.18
222159	03/21/12	03	SUPPLY MASTER INC	012	MATERIALS AND SUPPLI	\$155.16
222160	03/21/12	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$28.80
222161	03/22/12	03	AREY JONES EDUCATION	035	REPAIRS BY VENDORS	\$270.04
222162	03/22/12	25-18	SIMPLEX -GRINNELL L	025	NEW CONSTRUCTION	\$2,245.50
222163	03/22/12	03	A B C SCHOOL EQUIPME	014	NON CAPITALIZED EQUI	\$549.53
222164	03/22/12	03	G S T INC	035	MATERIALS AND SUPPLI	\$273.00
222165	03/22/12	03	SUPPLY MASTER INC	035	MATERIALS AND SUPPLI	\$66.81
222166	03/23/12	03	ONE STOP TONER AND I	005	MATERIALS AND SUPPLI	\$614.05
222167	03/23/12	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$415.38
222168	03/23/12	03	FISHER SCIENTIFIC EM	012	MATERIALS AND SUPPLI	\$172.28
222169	03/23/12	03	APPLE COMPUTER INC	035	MATERIALS AND SUPPLI	\$950.36
222170	03/23/12	03	J AND R KEY HARDWARE	014	MATERIALS AND SUPPLI	\$989.75
222171	03/26/12	03	ROBOMATTER, INC.	014	COMPUTER LICENSING	\$376.05

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 03/06/12 THRU 03/26/12

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
222172	03/26/12	06	AMAZON.COM	030	MATERIALS AND SUPPLI	\$26.67
222173	03/26/12	03	MOORE MEDICAL, LLC	012	MEDICAL SUPPLIES	\$89.25
222174	03/26/12	03	DIVERSE NETWORK ASSO	014	CONSULTANTS-COMPUTER	\$3,999.00
720025	03/07/12	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$342.52
720029	03/15/12	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$134.95
820036	03/06/12	03	C S B A	022	CONFERENCE, WORKSHOP,	\$780.00
820037	03/07/12	03	SAN DIEGO COUNTY OFF	022	MATERIALS AND SUPPLI	\$75.00
820038	03/08/12	06	SAN DIEGO COUNTY OFF	022	CONFERENCE, WORKSHOP,	\$400.00
820039	03/13/12	03	C S B A	022	CONFERENCE, WORKSHOP,	\$390.00
820040	03/20/12	03	C S B A	022	CONFERENCE, WORKSHOP,	\$45.00
820041	03/21/12	06	SAN DIEGO COUNTY OFF	022	CONFERENCE, WORKSHOP,	\$400.00
820042	03/23/12	06	SAN DIEGO COUNTY OFF	022	CONFERENCE, WORKSHOP,	\$400.00
820043	03/23/12	03	SAN DIEGO CO SCHOOL	022	FEES - ADMISSIONS, T	\$195.00
820044	03/26/12	03	SAN DIEGO COUNTY OFF	022	MATERIALS AND SUPPLI	\$25.00
REPORT TOTAL						\$726,179.02

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED BY:** Terry King  
Associate Superintendent/Human  
Resources

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** Layoff and/or Reductions of Hours  
and/or Months of Classified  
Employees/Positions for Fiscal Year  
2012-2013

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### EXECUTIVE SUMMARY

Due to the current State budget crisis, the District is forced to make budget reductions for 2012-2013. In addition to the budget reductions in certificated and management staffing, further reductions will now be required in classified services. The attached resolution lists the positions to be eliminated, as well as the positions with reduced work hours/months.

The District has informed the California School Employees Association, (CSEA), of this situation and is in the process of negotiating impacts and effects of the resulting layoff.

The purpose of this recommended Board action is to initiate the process of deleting and/or reducing the hours/months of the identified positions and ensuring implementation of all layoff rights for the affected incumbents.

### RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the attached resolution.

Attachment

**BOARD OF TRUSTEES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

Resolution Initiating  
Layoff and/or Reduction in Hours

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees or the level of services to be provided thereby is required due to the lack of work and/or lack of funds within the District anticipated for the 2012-2013 school year; and

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs and/or reductions in assignment of the following positions and the corresponding employees effective at the end of the day on the dates indicated below:

**ITEMS 1 – 5 EFFECTIVE June 30, 2012**

**ITEM 1**

**08 Custodian, as follows:**

04 positions eliminated	1.0500 FTE	ST months	no employees
04 positions eliminated	1.0000 FTE	ST months	04 employees

**ITEM 2**

**01 Human Resources Benefits Analyst, as follows:**

01 position eliminated	1.0000 FTE	12 months	01 employee
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**ITEM 3**

**03 Secretary, as follows:**

01 position reduced from	1.0000 FTE	11 months	
to	0.4875 FTE	ST+10	01 employee
01 position reduced from	1.0000 FTE	12 months	
to	1.0000 FTE	ST+10	01 employee
01 position eliminated	1.0000 FTE	ST+10	01 employee

**ITEM 4**

**02 Theater Technician, as follows:**

02 positions reduced from 1.0000 FTE ST+10  
to 1.0000 FTE ST 02 employees

**ITEM 5**

**01 Warehouse Stores Worker, as follows:**

01 positions eliminated 1.0000 FTE 12 months 01 employee

BE IT FURTHER RESOLVED that the Superintendent determine the order of layoff pursuant to Education Code Section 45308, and give all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 5<sup>th</sup> day of April, 2012 by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

# San Dieguito Union High School District

ITEM 17

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 27, 2012

**BOARD MEETING DATE:** April 5, 2011

**PREPARED BY:** Rick Schmitt, Associate Superintendent,  
Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** 2010-11 School Accountability Report Cards  
(SARC)

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### EXECUTIVE SUMMARY

The California Department of Education (CDE) now requires that school districts obtain Board approval for each school's report. The 2010-11 SARC is organized into three sections:

1. The main report which contains the principal's narrative and school data.
2. Adequacy of Key Resources; (teacher misassignments and vacancies, textbook sufficiency, and condition of facilities).
3. Data Almanac. This section includes data tables.

Attached are one-page "Spotlight on Performance" reports for each school, which highlight key facts about test scores and accountability measures. To review each School Accountability Report Card in its entirety, please [follow this link](#).

### RECOMMENDATION:

Approval is recommended.

### FUNDING SOURCE:

Not applicable.

# Carmel Valley Middle School

ITEM 17

**ADDRESS:** 3800 Mykonos Lane, San Diego, CA 92130 **PHONE:** (858) 481-8221

**PRINCIPAL:** Laurie Francis **GRADE RANGE:** 7-8 **SCHEDULE:** Traditional **ENROLLMENT:** 1,470

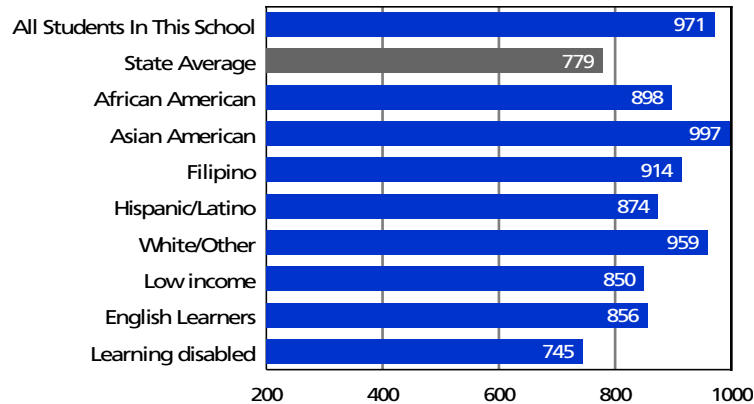
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>971</b>
<b>Growth attained from prior year</b>	<b>+4</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average middle school in the state. Our largest student subgroups' APIs appear below.



## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
<b>English/Language Arts (Reading and Writing)</b>			
Our school	92%		
Calif. middle schools	55%		
<b>Math (excluding Algebra)</b>			
Our school	85%		
Calif. middle schools	50%		
<b>Algebra</b>			
Our school	89%		
Calif. middle schools	45%		
<b>History/Social Science</b>			
Our school	93%		
Calif. middle schools	51%		
<b>Science</b>			
Our school	94%		
Calif. middle schools	61%		

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent middle schools only.

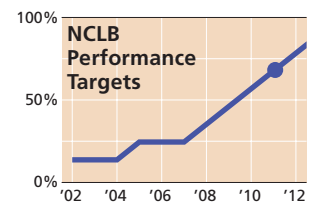
## FEDERAL ACCOUNTABILITY

The federal standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on California's math and English/language arts standardized tests and the school's API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>Yes</b>
<b>Number of AYP targets met</b>	<b>13</b>
<b>Number of AYP targets school was required to meet</b>	<b>13</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on California's math and English/language arts (ELA) tests. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (67.6% in ELA and 68.5% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.



# Diegueno Middle School

ITEM 17

**ADDRESS:** 2150 Village Park Way, Encinitas, CA 92024 **PHONE:** (760) 944-1892

**PRINCIPAL:** Bryan Marcus **GRADE RANGE:** 7-8 **SCHEDULE:** Traditional **ENROLLMENT:** 813

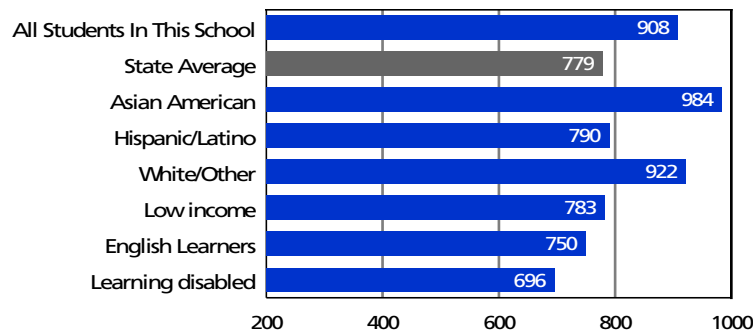
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>908</b>
<b>Growth attained from prior year</b>	<b>+19</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average middle school in the state. Our largest student subgroups' APIs appear below.



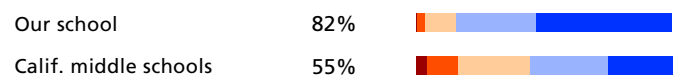
## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

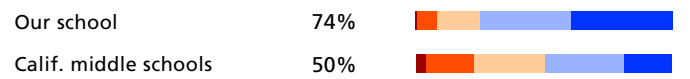
BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
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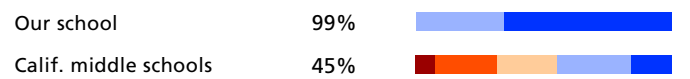
### English/Language Arts (Reading and Writing)



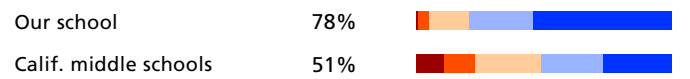
### Math (excluding Algebra)



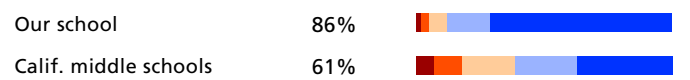
### Algebra



### History/Social Science



### Science



SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent middle schools only.

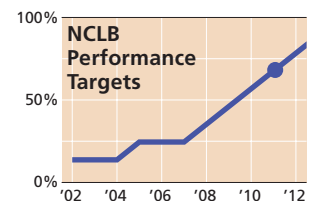
## FEDERAL ACCOUNTABILITY

The federal standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on California's math and English/language arts standardized tests and the school's API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>Yes</b>
<b>Number of AYP targets met</b>	<b>9</b>
<b>Number of AYP targets school was required to meet</b>	<b>9</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on California's math and English/language arts (ELA) tests. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (67.6% in ELA and 68.5% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# Oak Crest Middle School

ITEM 17

**ADDRESS:** 675 Balour Dr., Encinitas, CA 92024 **PHONE:** (760) 753-6241  
**PRINCIPAL:** Anna Pedroza **GRADE RANGE:** 7-8 **SCHEDULE:** Traditional **ENROLLMENT:** 884

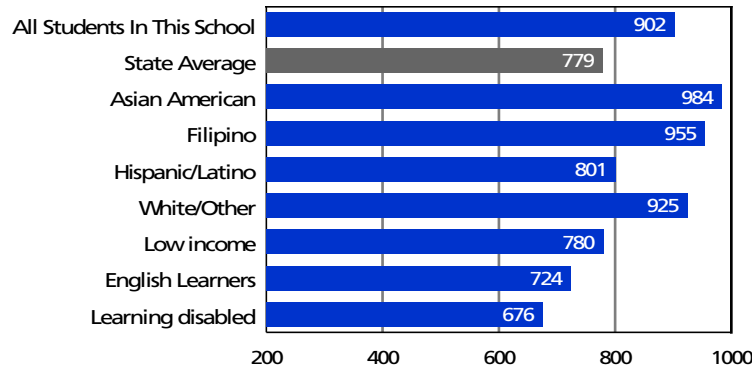
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>902</b>
<b>Growth attained from prior year</b>	<b>+13</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average middle school in the state. Our largest student subgroups' APIs appear below.



## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
 ■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
<b>English/Language Arts (Reading and Writing)</b>			
Our school	80%		
Calif. middle schools	55%		
<b>Math (excluding Algebra)</b>			
Our school	62%		
Calif. middle schools	50%		
<b>Algebra</b>			
Our school	85%		
Calif. middle schools	45%		
<b>History/Social Science</b>			
Our school	84%		
Calif. middle schools	51%		
<b>Science</b>			
Our school	89%		
Calif. middle schools	61%		

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent middle schools only.

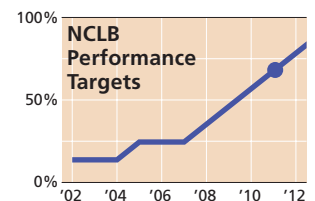
## FEDERAL ACCOUNTABILITY

The federal standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on California's math and English/language arts standardized tests and the school's API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>No</b>
<b>Number of AYP targets met</b>	<b>15</b>
<b>Number of AYP targets school was required to meet</b>	<b>17</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>Yes</b> Stage 1 of 5

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on California's math and English/language arts (ELA) tests. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (67.6% in ELA and 68.5% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# Earl Warren Middle School

ITEM 17

**ADDRESS:** 155 Stevens St., Solana Beach, CA 92075 **PHONE:** (858) 755-1558  
**PRINCIPAL:** Mary Anne Nuskin **GRADE RANGE:** 7-8 **SCHEDULE:** Traditional **ENROLLMENT:** 704

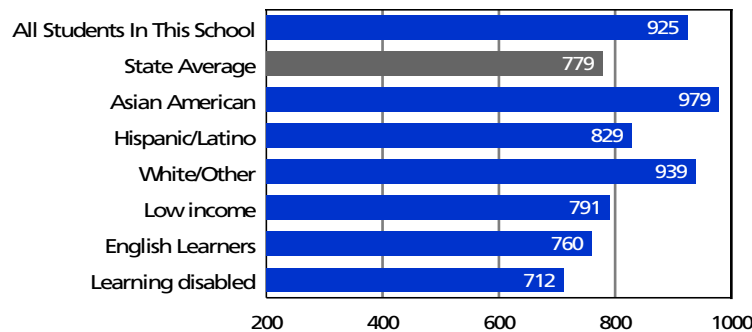
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>925</b>
<b>Growth attained from prior year</b>	<b>-4</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average middle school in the state. Our largest student subgroups' APIs appear below.



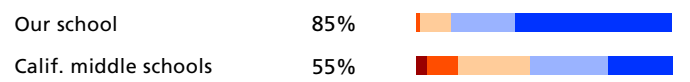
## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

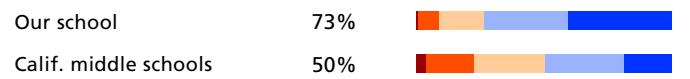
BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
 ■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
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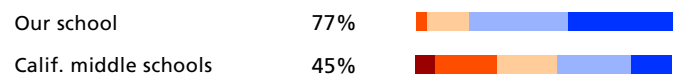
### English/Language Arts (Reading and Writing)



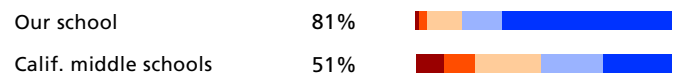
### Math (excluding Algebra)



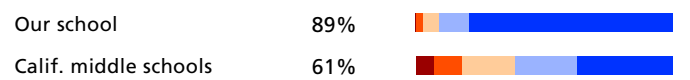
### Algebra



### History/Social Science



### Science



SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent middle schools only.

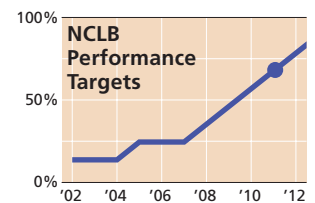
## FEDERAL ACCOUNTABILITY

The federal standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on California's math and English/language arts standardized tests and the school's API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>Yes</b>
<b>Number of AYP targets met</b>	<b>9</b>
<b>Number of AYP targets school was required to meet</b>	<b>9</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on California's math and English/language arts (ELA) tests. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (67.6% in ELA and 68.5% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# Canyon Crest Academy

ITEM 17

**ADDRESS:** 5951 Village Center Loop Rd., San Diego, CA 92130 **PHONE:** (858) 350-0253

**PRINCIPAL:** Brian Kohn **GRADE RANGE:** 9-12 **SCHEDULE:** Traditional **ENROLLMENT:** 1,893

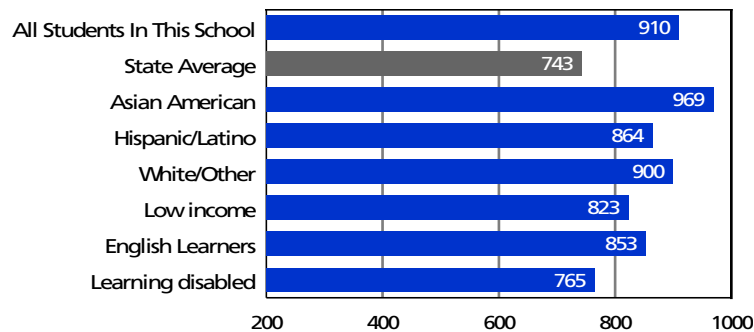
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>910</b>
<b>Growth attained from prior year</b>	<b>+18</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average high school in the state. Our largest student subgroups' APIs appear below.



## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):

■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
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### English/Language Arts (Reading and Writing)

Our school	89%	
Calif. high schools	52%	

### Geometry

Our school	55%	
Calif. high schools	27%	

### US History

Our school	85%	
Calif. high schools	51%	

### Biology

Our school	85%	
Calif. high schools	50%	

### Life Science (Tenth Grade)

Our school	85%	
Calif. high schools	52%	

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent high schools only.

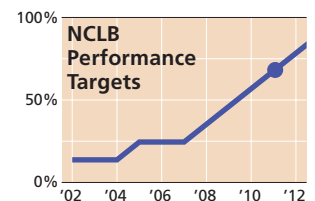
## FEDERAL ACCOUNTABILITY

The federal accountability standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on the high school exit exam (CAHSEE), along with the graduation rate and the API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>Yes</b>
<b>Number of AYP targets met</b>	<b>14</b>
<b>Number of AYP targets school was required to meet</b>	<b>14</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on the CAHSEE. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (66.7% in English/language arts and 66.1% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# La Costa Canyon High School

ITEM 17

**ADDRESS:** One Maverick Way, Carlsbad, CA 92009 **PHONE:** (760) 436-6136

**PRINCIPAL:** Kyle Ruggles **GRADE RANGE:** 9-12 **SCHEDULE:** Traditional **ENROLLMENT:** 2,365

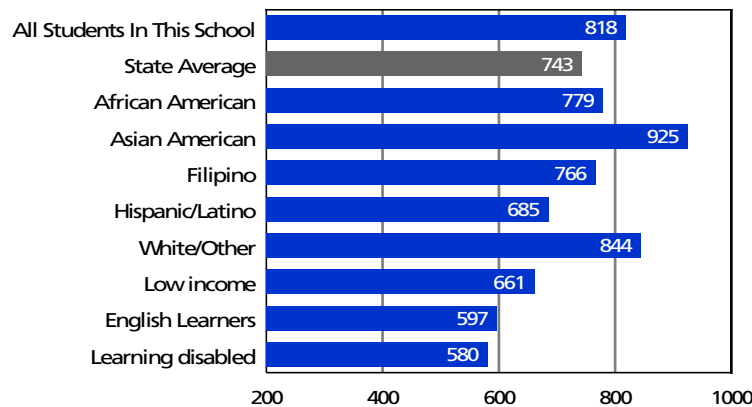
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>818</b>
<b>Growth attained from prior year</b>	<b>+3</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>No</b>

### API

This graph shows our schoolwide API in comparison with the API for the average high school in the state. Our largest student subgroups' APIs appear below.



## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
<b>English/Language Arts (Reading and Writing)</b>			
Our school	67%		
Calif. high schools	52%		
<b>Geometry</b>			
Our school	42%		
Calif. high schools	27%		
<b>US History</b>			
Our school	69%		
Calif. high schools	51%		
<b>Biology</b>			
Our school	69%		
Calif. high schools	50%		
<b>Life Science (Tenth Grade)</b>			
Our school	66%		
Calif. high schools	52%		

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent high schools only.

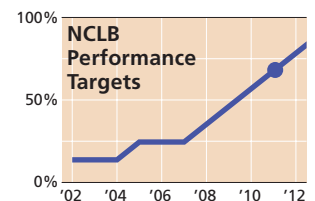
## FEDERAL ACCOUNTABILITY

The federal accountability standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on the high school exit exam (CAHSEE), along with the graduation rate and the API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>No</b>
<b>Number of AYP targets met</b>	<b>12</b>
<b>Number of AYP targets school was required to meet</b>	<b>14</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on the CAHSEE. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (66.7% in English/language arts and 66.1% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# San Dieguito High School Academy

ITEM 17

**ADDRESS:** 800 Santa Fe Dr., Encinitas, CA 92024 **PHONE:** (760) 753-1121

**PRINCIPAL:** Timothy Hornig **GRADE RANGE:** 9-12 **SCHEDULE:** Traditional **ENROLLMENT:** 1,594

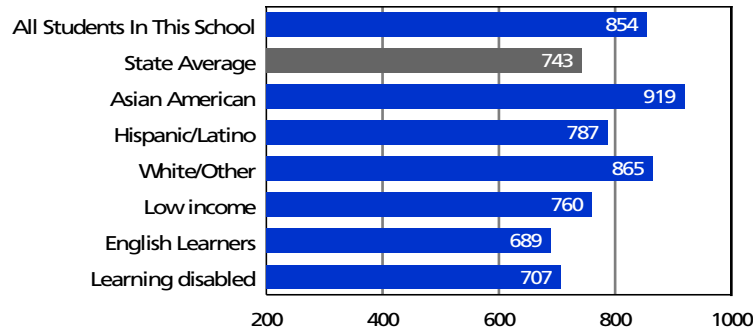
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>854</b>
<b>Growth attained from prior year</b>	<b>+9</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average high school in the state. Our largest student subgroups' APIs appear below.



## California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):

■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
<b>English/Language Arts (Reading and Writing)</b>			
Our school	78%		
Calif. high schools	52%		
<b>Geometry</b>			
Our school	46%		
Calif. high schools	27%		
<b>US History</b>			
Our school	80%		
Calif. high schools	51%		
<b>Biology</b>			
Our school	71%		
Calif. high schools	50%		
<b>Life Science (Tenth Grade)</b>			
Our school	78%		
Calif. high schools	52%		

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent high schools only.

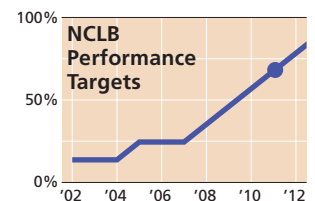
## FEDERAL ACCOUNTABILITY

The federal accountability standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on the high school exit exam (CAHSEE), along with the graduation rate and the API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>No</b>
<b>Number of AYP targets met</b>	<b>16</b>
<b>Number of AYP targets school was required to meet</b>	<b>18</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on the CAHSEE. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (66.7% in English/language arts and 66.1% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# Torrey Pines High School

ITEM 17

**ADDRESS:** 3710 Del Mar Heights Road, San Diego, CA 92130 **PHONE:** (858) 755-0125

**PRINCIPAL:** Brett Killeen **GRADE RANGE:** 9-12 **SCHEDULE:** Traditional **ENROLLMENT:** 2,559

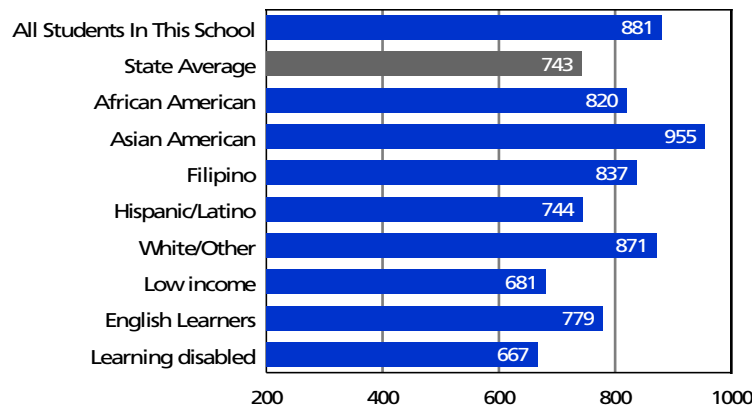
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>881</b>
<b>Growth attained from prior year</b>	<b>+10</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

This graph shows our schoolwide API in comparison with the API for the average high school in the state. Our largest student subgroups' APIs appear below.



### California Standards Tests

This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):  
■ FAR BELOW BASIC ■ BELOW BASIC ■ BASIC ■ PROFICIENT ■ ADVANCED

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
<b>English/Language Arts (Reading and Writing)</b>			
Our school	82%		
Calif. high schools	52%		
<b>Geometry</b>			
Our school	53%		
Calif. high schools	27%		
<b>US History</b>			
Our school	74%		
Calif. high schools	51%		
<b>Biology</b>			
Our school	83%		
Calif. high schools	50%		
<b>Life Science (Tenth Grade)</b>			
Our school	85%		
Calif. high schools	52%		

SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent high schools only.

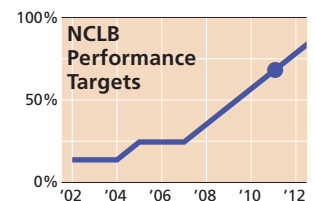
## FEDERAL ACCOUNTABILITY

The federal accountability standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on the high school exit exam (CAHSEE), along with the graduation rate and the API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>Yes</b>
<b>Number of AYP targets met</b>	<b>14</b>
<b>Number of AYP targets school was required to meet</b>	<b>14</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on the CAHSEE. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (66.7% in English/language arts and 66.1% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.

# Sunset High School

ITEM 17

**ADDRESS:** 684 Requeza St., Encinitas, CA 92024 **PHONE:** (760) 753-3860

**PRINCIPAL:** Rick Ayala **GRADE RANGE:** 9-12 **SCHEDULE:** Traditional **ENROLLMENT:** 119

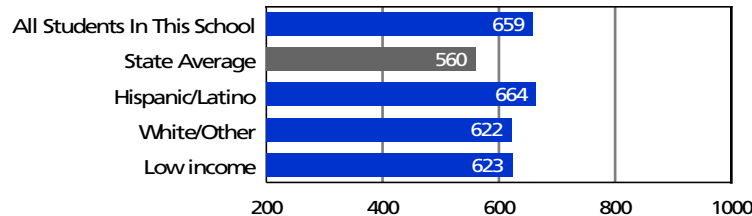
## CALIFORNIA ACCOUNTABILITY

The state's education officials measure schools' performance using students' test scores. They combine standardized test results and measure progress year to year to calculate each school's Academic Performance Index (API).

<b>Academic Performance Index (API)</b>	<b>659</b>
<b>Growth attained from prior year</b>	<b>+88</b>
<b>Met schoolwide growth target</b>	<b>Yes</b>
<b>Met growth targets for all groups of students</b>	<b>Yes</b>

### API

The API is California's way of rating schools. Using student test scores, the API places schools on a scale from 200 to 1000. Our school's API was 659, compared with 560 for the average continuation high school (shown in gray in the graph below). The state expects schools to attain an API of 800 eventually. Each major subgroup of students in our school also receives an API.



### California Standards Tests

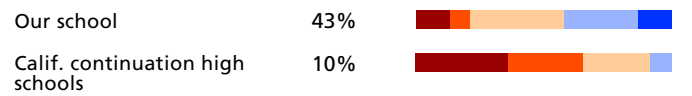
This series of tests is based on what California students are expected to know and learn at each grade level.

BAR GRAPHS BELOW SHOW THESE PROFICIENCY GROUPS (LEFT TO RIGHT):

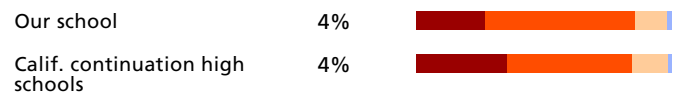
FAR BELOW BASIC (Red) BELOW BASIC (Orange) BASIC (Yellow) PROFICIENT (Light Blue) ADVANCED (Dark Blue)

SUBJECT	PERCENT PROFICIENT OR HIGHER	LOW SCORES	HIGH SCORES
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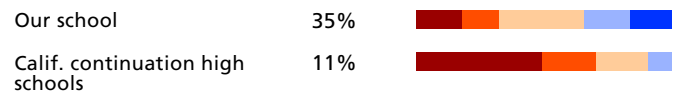
#### English/Language Arts (Reading and Writing)



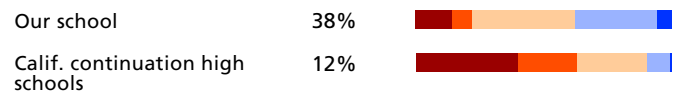
#### Algebra



#### US History



#### Life Science (Tenth Grade)



SOURCE: The scores for the California Standards Tests are from the spring 2011 test cycle. State averages represent continuation high schools only.

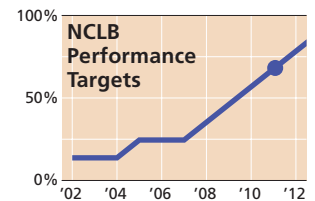
## FEDERAL ACCOUNTABILITY

The federal accountability standard differs from California's. It requires schools to meet Adequate Yearly Progress (AYP). The AYP includes students' scores and participation rates on the high school exit exam (CAHSEE), along with the graduation rate and the API. If a school doesn't meet one of these criteria two years in a row, it is put in Program Improvement.

<b>Made Adequate Yearly Progress (AYP)</b>	<b>No</b>
<b>Number of AYP targets met</b>	<b>4</b>
<b>Number of AYP targets school was required to meet</b>	<b>5</b>
<b>Is the school in Program Improvement (PI)?</b>	<b>No</b>

SOURCE: API growth score and AYP from the 2011 test cycle. API and AYP current as of September 2011.

Each year, schools are expected to help more students score Proficient or higher on the CAHSEE. The dot on the graph to the right marks the percentage of students that had to score Proficient or higher, schoolwide and by subgroup, in 2011 for the school to make AYP (66.7% in English/language arts and 66.1% in math).



Please go to <http://www.sduhsd.k12.ca.us/> for more information about this school, including our School Accountability Report Card, or visit us at the school office.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2012

**BOARD MEETING DATE:** April 5, 2012

**PREPARED AND SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** BOARD POLICY REVISION PROPOSAL,  
#9270, "*BYLAWS OF THE BOARD, CONFLICT OF INTEREST*"

.....

### EXECUTIVE SUMMARY

The revisions shown on this policy are in accordance with recommendations from California School Boards Association's (CSBA) board policy information services.

### RECOMMENDATION:

This item is being presented for first read and will be resubmitted for board action on May 3, 2012.

### FUNDING SOURCE:

Not applicable

## BYLAWS OF THE BOARD

9270

### CONFLICT OF INTEREST

#### INCOMPATIBLE ACTIVITIES

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision. The Board shall adopt a bylaw that specifies the terms of the ~~Governing Board members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the District. (Government Code 1126)~~

#### CONFLICT OF INTEREST CODE

The District's conflict of interest code, ~~shall be comprised of the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a District attachment specifying~~ designated positions, and the ~~specific types of disclosure statements~~ categories required for each position.

Upon direction by the code reviewing body, the Board shall review the District's conflict of interest code ~~in even numbered years. If no change in the code is required, the District shall~~ submit any changes by October 1 a written statement to that effect to the code reviewing body. ~~If a change in the code is necessitated by changed circumstances, the District shall submit an amended code to the code reviewing body. (Government Code 87306.5)~~

When a change in the District's conflict of interest code is necessitated ~~due to~~ by changed circumstances such as the creation of new designated positions, ~~changes to the duties assigned to existing positions,~~ amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the District's conflict of interest codes, the Superintendent or designee ~~District~~ shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. ~~A~~ ~~if a~~ Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500) ~~determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required. (2 CCR 18700)~~

Statements of economic interests submitted to the District by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction. (Government Code 81008)

#### FINANCIAL INTEREST CONFLICT OF INTEREST UNDER GOVERNMENT CODE 1090

Board members, employees, or district consultants ~~and designated employees~~ shall not be financially interested in any contract made by the Board on behalf of the district, including in the development,

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preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the district is barred from entering into the ~~or in any~~ contract. (Government Code 1090; Klistoff v. Superior Court, (2007) 157 Cal. App. 4th 469) ~~they make in their capacity as Board members or designated employees. (Government Code 1090)~~

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a district employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

~~includes, but is not limited to, any of the following:~~

~~(Government Code 1091.5)~~

- ~~1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty.~~
- ~~2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the Board.~~
- ~~3. That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091.~~
- ~~4. That of a spouse of an officer or employee of the District if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment.~~
- ~~5. That of a non-salaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records.~~
- ~~6. That of a non-compensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records.~~
- ~~7. That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records.~~
- ~~8. That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm.~~

~~In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of~~

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~~an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor. (Government Code 1091.5)~~

A Board member shall not be ~~deemed~~ **considered** to be financially interested in a contract if he/she has only a "remote interest" in the contract **as specified in Government Code 1091** and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. **(Government Code 1091)** ~~Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child. (Government Code 1091)~~

~~A Board member may be able to enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101. Legal counsel should be consulted, however, in such situations.~~

Even if there is not a prohibited ~~or remote~~ **conflict of** interest, a Board member shall abstain from voting on personnel matters that uniquely affect **his/her a** relatives. ~~However, a -of the~~ Board member. ~~A Board member~~ may vote, ~~however,~~ on collective bargaining agreements and personnel matters that affect a class of employees to which **his/her the** relative belongs. "Relative" means an adult who is related to the ~~person~~ **Board member** by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. *(Education Code 35107)*

A relationship within the third degree includes ~~the~~ **an** individual's parents, grandparents, ~~and~~ great-grandparents, children, grandchildren, ~~and~~ great-grandchildren, brothers, sisters, aunts, ~~and~~ uncles, nieces, ~~and~~ nephews, and the similar family of the individual's spouse/**registered domestic partner** unless the individual is widowed or divorced.

### **COMMON LAW DOCTRINE AGAINST CONFLICT OF INTEREST**

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

### **RULE OF NECESSITY OR LEGALLY REQUIRED PARTICIPATION**

~~On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.~~

### **INCOMPATIBLE OFFICES AND ACTIVITIES**

~~Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)~~

### **GIFTS**

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitations on gifts ~~does~~ **do** not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially

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disproportionate in value. (*Government Code 89503*)

Gifts of travel and related lodging and subsistence shall be subject to the ~~prevailing~~current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (*Government Code 89506*)

### HONORARIA

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (*Government Codes 89501, 89502*)

The term honorarium does not include:  
(*Government Code 89501*)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches.
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes.

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### APPENDIX

#### DESIGNATED POSITIONS / DISCLOSURE CATEGORIES

It has been determined that persons occupying the following positions manage public investments and shall file a full statement of economic interests pursuant to Government Code 87200:

Governing Board Members  
Superintendent of Schools  
Associate Superintendents

1. Persons occupying the following positions are designated employees in Category 1:

Purchasing Director  
Finance Director  
Executive Director of Operations  
Director of Planning and Financial Management  
Purchasing Buyer  
Contracts Analyst

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
  - (1) Are engaged in the acquisition or disposal of real property within the District,
  - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or
  - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the District.

2. Persons occupying the following positions are designated employees in Category 2:

Director  
Principal  
Assistant Principal  
Program Coordinator  
Project Specialist  
Supervisor

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or

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- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.
3. A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to:  
*(2 CCR 18701)*
    - a. Approve a rate, rule or regulation.
    - b. Adopt or enforce a law.
    - c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement.
    - d. Authorize the District to enter into, modify or renew a contract that requires District approval.
    - e. Grant District approval to a contract or contract specifications which require District approval and in which the District is a party.
    - f. Grant District approval to a plan, design, report, study or similar item.
    - g. Adopt or grant District approval of District policies, standards or guidelines.

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2, or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. *(2 CCR 18701)*

### Legal Reference

#### EDUCATION CODE

1006	Qualifications for Holding Office
35107	School District employees
35230 - 35240	Corrupt Practices
35233	Prohibitions Applicable to Members of Governing boards

#### GOVERNMENT CODE

1090 - 1098	Prohibitions Applicable to Specified Officers
1125 - 1129	Incompatible Activities
81000 – 91015	Political Reform Act of 1974, especially:
82011	Code Reviewing Body
82019	Definition of Designated Employee
82028	Definition of Gifts

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82030	Definition of Income
87100 - 87103.6	General Prohibitions
87200 - 87210	Disclosure
87300 - 87313	Conflict of Interest Code
87500	Statements of Economic Interests
89501 - 89503	Honoraria and Gifts
91000 - 91014	Enforcement

### CODE OF REGULATIONS, TITLE 2

18110 - 18997	Regulations of the Fair Political Practices Commission
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### COURT DECISIONS

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655  
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

### ATTORNEY GENERAL OPINIONS

82 Ops.Cal.Atty.Gen. 83 (1999)  
81 Ops.Cal.Atty.Gen. 327 (1998)  
80 Ops.Cal.Atty.Gen. 320 (1997)  
69 Ops.Cal.Atty.Gen. 255 (1986)  
68 Ops.Cal.Atty.Gen. 171 (1985)  
65 Ops.Cal.Atty.Gen. 606 (1982)

Management Resources

### WEB SITES

Fair Political Practices Commission: [www.fppc.ca.gov](http://www.fppc.ca.gov)